



Kesgrave Town Council

Ferguson Way, Kesgrave, Ipswich, IP5 2FZ

Business and Development Manager: *Diane Jimpson*
Service Development Co-ordinator – *Christine Marsh*
Town Clerk: *Susan Clements*

Telephone: (01473) 625179

Email: enquiry@kesgravetowncouncil.org.uk

Webpage: www.Kesgravetowncouncil.org.uk

Community and Recreation Committee Meeting

To:

Councillor N Beecroft-Smith	
Councillor R Bridgeman	Councillor S Lawson
Councillor A Comber (<i>Chair of Committee</i>)	Councillor G Lynch
Councillor G Derrick	Councillor P Mills
Councillor D Fairbrother	Councillor R Patten
Councillor S Fairbrother	
Councillor G Hamilton	

Andrew Galloway (Youth Leader)

Copies to: Full Town Council. District & County Councillors

Dear Councillors

Notice of Meeting

You are hereby summoned to the next meeting of the Community and Recreation Committee, which will take place on **Monday, 18th September 2017 at 7.15pm** in the Council Chamber.

Yours sincerely

Diane Jimpson

Diane Jimpson
Business and Development Manager
12th September 2017



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Members of the Public and the Press are welcome to attend

AGENDA

1. **Welcome and Apologies for absence** - To welcome those present and receive apologies for absence.
2. **Declaration of Interests** – To receive, any interests, (these can be made at any point during the Meeting).
3. **Minutes of the last Meeting**- To consider and agree the Minutes of the Meeting, which was held on the 3rd July 2017. (Minutes Attached).
4. **Officers Report/Update/Matters Arising** – To note any matters arising from the last Meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to facilitate any questions from members of the public.

Short allocated, limited time to allow members of the public to speak and ask questions about specific agenda items, advance notice of which will be given priority.

6. **Youth Club** –
 - To receive an update from the Tuesday Youth Leader.
 - To receive an update on Reportable Incidents.
 - To consider reintroduction of an entrance fee. £1 has been suggested by youth club professionals.
7. **Millennium Jubilee Hall (MJH)**-
 - To receive an update.
 - To consider and approve repairs to drop down areas from hall to field
 - To consider replacement of knee high rail alongside MJH entrance road
 - To consider replacement of broken collapsible bollards to side/front of building
8. **Kesgrave Market** –
 - To receive an update from the RFO (Responsible Financial Officer), Mrs Jimpson, also an update via the Council's Press Officer/the Clerk (Market Cards and Media Releases issued by the Clerk).
 - To discuss request for fruit & veg stall to set up alongside wet fish van.
9. **Kesgrave High School Engagement with Pupils** – To receive any updates.
10. **Play Areas, Open Spaces** –



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- To receive and agree a company to instruct for the Annual Safety Inspections at Oak Meadow, Cedarwood Green and Grange Meadow Basketball Court, including the additional quarterly inspections for Oak Meadow.
 - To receive an update on Oak Meadow.
 - To receive an update on Holly Gardens.
 - To discuss possible installation of Play Equipment at Millennium Sports Ground & any other areas in the Town.
 - To discuss and agree Cedarwood Green closing times.
11. **Remembrance Service** – to receive an update on this year's event to be held on Friday 10th November.
 12. **Christmas Tree Light Switch on Event/Remembrance Tree** – to receive an update on this year's event, which will be held on Friday 24th November.
 13. **Ice Skating Rink** – to receive an update on this event, which will be held on Saturday 25th and Sunday 26th November.
 14. **Fentons Wood** – to further discuss and investigate further this area and the definitive map of footpaths, (due to be published in 2020).
 15. **Litter Strategy – SALC (Suffolk Association of Local Councils) – August 2017** – to receive and note the details. (Strategy Attached).
 16. **Budget Bids** – To consider and agree any budget bids from this Committee as part of the Budget planning process for the next financial year.
 17. **Mobile food vans**
 - To receive two requests to site mobile food vans in Kesgrave. (Details attached)
 18. Suggestions for the **Press and Media** - To consider any new items for inclusion.
 19. **To receive** such other communications or matters of **sufficient urgency and importance** that the Chairman will allow for discussion (to be notified to the Clerk by 12.00 noon on the day of the meeting).
 20. **Agenda Items for Next Meeting** – To consider any matters that members would like to discuss at the next Meeting.
 21. **Date of Next Meeting** – Monday, 6th November 2017 at 7.15pm in the Council Chamber at the Town Council Offices.